



From: WoffordNews WoffordNews@Wofford.Edu
Subject: First 54 Initiative (Fall 2017 Programming)
Date: July 11, 2017 at 4:26 PM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu

Dear Colleagues,

It's that time of year again, where we are finalizing our fall calendars! With that being said, the Office of Student Involvement wanted to reach out to you and let you know that we are presenting "The First 54" again this year. We are in the midst of getting together a master calendar to share with the Wofford Community for September and October (and it is growing daily). **Please send me any dates you have planned events (or considering) for the fall.** My email address is oldhamnh@wofford.edu and extension 4042. Also, please send this out to anyone you may know who could help contribute to the calendar!

Before you submit the details of your First 54 event(s), **please read all planning and implementation requirements** below:

The Concept: 54 events in the first 54 days of school hosted by different departments and organizations. The cross-campus collaboration will engage students with the campus community and give them the chance to preview a variety of student organizations and departments.

Why 54?: It is a play off of the year Wofford was founded (1854) and covers the first several weeks of school when students are getting acclimated.

Planning and Implementation:

- 1) The Director of Student Activities will reach out to all student organizations and departments about selecting dates via email and group meetings.
- 2) The Director of Students Activities will manage the First 54 calendar in terms of event date selection.
- 3) **For an event to be added to the First 54 calendar, the organization or department planning the program MUST add the event to the campus calendar. This is mandatory.**
- 4) **A confirmation that the event has been submitted to the campus calendar must be sent to the Director of Student Activities (oldhamnh@wofford.edu).**
- 5) Once the First 54 calendar has been finalized, event calendars will be printed, laminated, and posted in all the residence hall rooms and around campus (i.e. on the back of room doors and on the refrigerators in the Village).
- 6) Organizations and departments will be in charge of all aspects of their events including but not limited to room reservations, staffing, set-up and clean up, adding the event to the campus calendar and any additional marketing.
- 7) Organizations have the option to continue their events after the First 54 ends (i.e. if an organization volunteers to host events every other Tuesday or the first Friday of the month).

Possible events:

- Ted Talk Tuesdays
- Open mic nights/SCATE nights
- Game nights
- Service projects
- RA programs
- Fitness Classes/Village play days

- Sporting Events
- Classes – i.e. cooking class, wine and design
- Intramurals – campus wide dodgeball, capture the flag between residence halls
- Movies on the big screen or at the tennis courts
- Tournaments – spades, ping pong, corn hole, Wii
- Philanthropy events
- Cookouts
- RUF/Campus Outreach/FCA
- Oktoberfest
- Theatre Productions
- Outdoors club activities
- Twin Towers Halloween Carnival
- Ducks Unlimited Banquet
- Transitions 90s Party
- Etc.

Let me know if you have any questions. I look forward to hearing from you and your organizations through this collaborative effort.

Natalee Oldham
 Director of Student Activities
WOFFORD
 429 North Church Street | Spartanburg, SC 29303
oldhamnh@wofford.edu

From: WoffordNews WoffordNews@Wofford.Edu

Subject: Power Outage to North Side of Campus

Date: July 12, 2017 at 1:18 PM

To: Wofford Students WoffordStudents@Wofford.Edu, Wofford Staff and Faculty WoffordStaff@Wofford.Edu



Campus Community:

Please be advised: power is down to most buildings on the North side of campus as a result of construction at the Jerry Richardson Indoor Stadium. Duke Power is on site and is addressing the situation. Although we don't have an exact time the power will be restored, we anticipate it will be within the next 4 to 6 hours.

The power outage impacts phone calls to the Office of Campus Safety. During this outage, please call 864-809-3547 in case of emergency.

We will let you know once services are restored.

Thank you for your understanding.

Jason Burr

Associate Vice President of Facilities and Capital Projects

From: Mitchell, Annie S MitchellAS1@wofford.edu

Subject: Power Restored

Date: July 12, 2017 at 2:25 PM

To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu

AM

Campus Community:

Power has been restored to most buildings, and telephone service is now active for Campus Safety's 864-597-4911 emergency number.

The few areas that remain without power should be back online soon.

Thank you for your patience.

Jason Burr

Associate Vice President of Facilities and Capital Projects

From: WoffordNews WoffordNews@Wofford.Edu 
Subject: Important- Employee Announcements from Wofford Human Resources
Date: July 13, 2017 at 3:24 PM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu



To: All Wofford Staff and Faculty
From: Wofford Human Resources

1. Message to participants in the Wofford College Group Life, Voluntary Life and/or Long Term Disability Insurance Plans and Employee Assistance Program
Effective July 1, 2017, the College converted the life and long term disability insurance carriers from UNUM to SunLife. The conversion does not affect or change these benefits. The Employee Assistance Program was converted from UNUM to Guidance Resources (flyers attached)|.
2. Message to participants in the Wofford College Group Health Plan
Effective July 1, 2017, the College added a new service to the health plan. The service provides 24/7/365 access to U.S. board-certified doctors and pediatricians by phone or online video and is provided by Teladoc. You will be receiving a packet of information and ID cards directly from Teladoc to your home address. **It is legitimate. Please do not mistake it for junk mail.**
3. Message to staff supervisors
It is time to conduct performance reviews for your staff. The review period is July 1, 2016 – June 30, 2017. Evaluations must be submitted to the Human Resource office no later than August 15.
You may use either the long or short form on the HR webpage again this year. The Staff Advisory Council Ad Hoc committee developed a new review form that will be introduced for the 2017-2018 review cycle.

Please direct questions to:

Carole B. Lister
Human Resource Director
Title IX Deputy Coordinator
Listercb@wofford.edu

864-597-4230 (Office)
864-597-4289 (Fax)

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- › Stress, anxiety and depression
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Discover your best options.

Speak by phone with our Certified Public Accountants and Certified Financial Planners on a wide range of financial issues, including:

- › Getting out of debt
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If you should require additional guidance, we can refer you to a financial professional for an initial one-hour in-person consult at no cost to you.

Legal Support and Resources

Expert info when you need it.

Talk to our attorneys by phone. If you require representation, we'll refer you to a qualified attorney in your area for a free 30-minute consultation with a 25% reduction in customary legal fees thereafter. Call about:

- › Divorce and family law
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2017 Summary
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GGOT-1598

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From: WoffordNews WoffordNews@Wofford.Edu 
Subject: INVITATION: Drop-in for Ron Norman, Tuesday, July 18

Date: July 17, 2017 at 11:39 AM

To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu



To: The Members of the Wofford Community

Ron Norman '13, who served for nine months as our Interim Director of Diversity, will be leaving Wofford to pursue a career in New York. Student Affairs will host a drop-in tomorrow, Tuesday, July 18, from 4 to 5 p.m. at the Carlisle-Wallace House. Please stop by to wish Ron well with his future endeavors. If you will not be on campus then, please send him an email.

Roberta Hurley Bigger
Vice President of Student Affairs
Dean of Students
WOFFORD COLLEGE
429 North Church Street
Spartanburg, South Carolina 29303-3663

From: WoffordNews WoffordNews@Wofford.Edu
Subject: MESSAGE FROM AVI FRESH: Training for new online catering ordering system, Thursday, July 20
Date: July 17, 2017 at 1:53 PM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu

W

Wofford College Faculty and Staff:

If you or anyone in your department or office would like to learn about AVI's new online catering ordering system, please join us for a web-based training session from 9 to 9:45 a.m. Thursday, July 20, by registering here: <https://attendee.gototraining.com/r/3087387253281426433>. You will receive an email confirmation following your registration.

The training will take you through the steps to place orders, check order status and receive invoices. It can be done from any internet-ready computer.

Also, stay tuned – we will share details of our new dining card system soon.

We are excited to be your new dining partner and look forward to providing delicious dining and catering options to the Wofford community. Please let me know if you have any questions or feedback. You may reach me by calling 864-597-4252 or e-mailing wmiller@avifoodsystems.com.

With thanks,
Walter Miller CCC, FMP
District Manger
AVI Fresh

Transmitted by:
Laura H. Corbin
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Cell: 864-809-8963
laura.corbin@wofford.edu

From: WoffordNews WoffordNews@Wofford.Edu

Subject: NOTICE: Acorn Cafe closed this week

Date: July 18, 2017 at 11:56 AM

To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu

W

Wofford Campus Community:

The Acorn Café will be closed this week while repairs are made to the coffee brewing equipment.

We apologize for the inconvenience and look forward to serving you again in the Acorn Café soon.

Walter Miller
District Manager
AVI Fresh

Transmitted by:
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From: WoffordNews WoffordNews@Wofford.Edu
Subject: IMPORTANT MESSAGE TO CAMPUS: Carolina Panthers Training Camp starts Wednesday, July 26 -- what you need to know
Date: July 19, 2017 at 4:26 PM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu



WOFFORD CAMPUS COMMUNITY:

Wofford is excited to again host the Carolina Panthers for summer training camp! This marks the 23rd year Wofford has been the site for training.

As you know, training camp brings a lot of attention to Wofford, and it brings a lot of people to the practices. We love having visitors on our campus and appreciate you welcoming the Panthers and their fans to Wofford.

The Panthers open practice with the Training Camp Kickoff Party beginning at 4:30 p.m. Wednesday, July 26, at Gibbs Stadium; gates open at 4 p.m. The party is free and open to the public. Practice is from 6:30 to 8:30 p.m. Entertainment includes the TopCats cheerleaders and Junior TopCats, mascot Sir Purr, PurrCussion drumline and much more. Come out for this free, family-friendly event.

The TopCats will host a Junior TopCats camp on campus Monday, July 24, through Wednesday, July 26, and the young cheerleaders will perform at the opening party.

Practices will run through Sunday, Aug. 13. All practices, except for the opening day, will be held on the Wofford practice fields. The spectator entrance is located on Twitty Street. Practices are free and open to the public; parking also is free.

Practice dates and times (subject to change without notice):

Wednesday, July 26 – 6:30-8:30 p.m. (Gibbs Stadium)
Thursday, July 27 – 3:10-5:10 p.m.
Friday, July 28 – 9:25-11:30 a.m.
Saturday, July 29 – 9:15-11:30 a.m.
Sunday, July 30 – 9:25-11:30 a.m.
Tuesday, Aug. 1 – 9:25-11:30 a.m.
Wednesday, Aug. 2 – 9:25-11:30 a.m.
Thursday, Aug. 3 – 9:25-11:30 a.m.
Sunday, Aug. 6 – 3:10-5:10 p.m.
Monday, Aug. 7 – 9:25-11:30 a.m.
Tuesday, Aug. 8 – 9:25-11:30 a.m.
Friday, Aug. 11 – 3:10-5:10 p.m.
Saturday, Aug. 12 – 9:25-11:30 a.m.
Sunday, Aug. 13 – 9:25-11:30 a.m.

Please make note of these details impacting campus:

- The Richardson Building Fitness Center will be CLOSED to the campus community throughout camp, beginning at 5 p.m. Friday, July 21.

- The Olin/Shipp parking lot will be CLOSED beginning Monday, July 24, and will remain closed throughout camp.
- The Verandah parking lot will be closed after 5 p.m. Monday, July 24, for preparations for the party and will reopen the afternoon of Wednesday, July 26. ALL VEHICLES MUST BE REMOVED from this lot by 5 p.m. Monday.
- During practice sessions, Evins and Cumming streets will be CLOSED to all traffic except for shuttle buses bringing fans to practice. (See the practice schedule at the link above.) These streets will be closed for two hours before the start of practice and for two hours following the end of practice.
- FACULTY AND STAFF working in locations where parking is accessible only via Evins or Cumming streets will be provided “authorized vehicle” cards to be able to access those parking lots. Those cards have been sent to designated people in your building, in most cases the administrative assistant for the building or largest department. If you do not receive a card by the end of this week, please contact Laura Corbin at corbinlh@wofford.edu or x4180. (Note that these cards are only for access through the security points; they do not guarantee a parking space.)

A few volunteer slots remain available for training camp; if you are interested, please contact Laura Corbin.

Make plans to come out for the Training Camp Kickoff Party next Wednesday and attend a Panthers practice or two (or all of them!) as they prepare for another great NFL season – and we hope another Super Bowl season!

Go, Panthers, and Go, Terriers!

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From: WoffordNews WoffordNews@Wofford.Edu
Subject: IMPORTANT MESSAGE FROM CAMPUS SAFETY: Car break-ins/thefts
Date: July 25, 2017 at 11:50 AM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu

W

To: Wofford Campus Community
From: Randy Hall, Director of Campus Safety
Re: Car break-ins/thefts from vehicles

Early this morning (Tuesday, July 25, 2017), around 3 a.m., four young men entered the Village parking lot on foot, checking vehicle doors and entering several they found unlocked. They went through glove boxes and consoles and took several items. All of the suspects ran from officers and were not apprehended.


Officers have attempted to contact the owners of the vehicles, but have been unsuccessful. Campus Safety requests that students, faculty and staff who have vehicles parked in that area check their vehicles for any signs of a break-in or the theft of any items. If you find that your vehicle was broken into and/or items were taken, please make a report with Campus Safety.

Also, Campus Safety requests that anyone who may have seen anything related to these crimes make a report to the Campus Safety office. Several students were seen on camera footage walking near the subjects and may be able to provide valuable information to officers.

Campus Safety reminds students and employees to always lock their vehicles and remove anything of value. As always, please report any suspicious activity or persons as soon as you observe them. Never approach anyone acting suspiciously.

Report crimes or suspicious activity/persons to Campus Safety at 864-597-4911. If you have questions or information to provide about these or other incidents, please call Campus Safety at 864-597-4350.

Transmitted by:
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From: WoffordNews WoffordNews@Wofford.Edu 
Subject: IMPORTANT MESSAGE: Parking, traffic information for Panthers Training Camp
Date: July 25, 2017 at 12:01 PM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu



To: Wofford Campus Community
Re: Panthers Training Camp Parking/Traffic

As we welcome the Carolina Panthers back to Wofford's campus for summer training camp and we prepare for the opening party tomorrow – Wednesday, July 26 – we need to close the parking lot directly across Cumming Street from the Jerry Richardson Indoor Stadium (Lot A on the attached map) on Wednesday, beginning at noon. This will allow for needed special parking for the kickoff party for visiting dignitaries and volunteers.

Please remove all vehicles from that lot by noon Wednesday. The lot will reopen on Thursday, but please note that Evins and Cumming streets will be closed to traffic during Panthers practice times – two hours before and two hours following published practice times (subject to change without notice).

Here is the practice schedule:

Wednesday, July 26 – 6:30-8:30 p.m. (party gates open at 4 p.m., streets closed at 2 p.m.)
Thursday, July 27 – 3:10-5:10 p.m.
Friday, July 28 – 9:25-11:30 a.m.
Saturday, July 29 – 9:25-11:30 a.m.
Sunday, July 30 – 9:25-11:30 a.m.
Tuesday, Aug. 1 – 9:25-11:30 a.m.
Wednesday, Aug. 2 – 9:25-11:30 a.m.
Thursday, Aug. 3 – 9:25-11:30 a.m.
Sunday, Aug. 6 – 3:10-5:10 p.m.
Monday, Aug. 7 – 9:25-11:30 a.m.
Tuesday, Aug. 8 – 9:25-11:30 a.m.
Friday, Aug. 11 – 3:10-5:10 p.m.
Saturday, Aug. 12 – 9:25-11:30 a.m.
Sunday, Aug. 13 – 9:25-11:30 a.m.

Join us for the Kickoff Party beginning at 4:30 p.m. Wednesday at Gibbs Stadium; gates open at 4 p.m. There will be lots of family-friendly entertainment and activities, including performances by the TopCat cheerleaders, Junior TopCats, Sir Purr and PurrCussion. It's all free!!

(Faculty and staff who must access parking lots via Evins or Cumming for their work have been provided appropriate authorized vehicle passes; please only park in your regular parking lots and not training camp parking lots. If you have not received your pass, please contact Laura Corbin at x4180 or laura.corbin@wofford.edu. Thanks)

Laura H. Corbin
Director of News Services
Wofford College

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2017 PARKING MAP



LOT A, B, C, D – Enter from Pearl Street

LOT E (Grass Lot) – GPS Address: 578 N Church Street, Spartanburg, SC

LOT F* (Spartanburg County Administration Building) – GPS Address: 366 N Church Street, Spartanburg, SC

LOT G (Memorial Auditorium Lot) – GPS Address: 384 N Church Street, Spartanburg, SC

LOT H - Handicap parking (Rosalind Sallenger Richardson Center for the Arts Lot) –
GPS Address: 130 Memorial Drive, Spartanburg, SC 29303



Handicap Parking & Dedicated
Wheelchair Accessible Shuttle – **LOT H**



Lots C, D, E – Use Evins Street Shuttle Stop
Lots F, G, H – Use Memorial Auditorium Shuttle Stop

From: WoffordNews WoffordNews@Wofford.Edu
Subject: MESSAGE TO CAMPUS: Acorn Cafe to reopen Monday

Date: July 28, 2017 at 12:15 PM

To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu

W

To the Campus Community:

Acorn Café will reopen on Monday, July 31.

Thanks for your patience.

Walter Miller
AVI Fresh

Laura H. Corbin
Director of News Services
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From: WoffordNews WoffordNews@Wofford.Edu
Subject: CRIME REPORT FROM CAMPUS SAFETY: Theft of leased golf cart
Date: July 28, 2017 at 3:21 PM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu

W

Wofford College Campus Community:

Campus Safety received the report today (Friday, July 28) of the theft of a leased golf cart following Wednesday night's event in Gibbs Stadium. Staff parked the white, six-passenger cart with a GCS sticker front on the front row of the Cumming Street Parking Lot at 2:04 p.m. on Wednesday, July 26. Cameras show two adult white males take the cart at 10:07 p.m. and drive it out of the lot and down Cumming Street toward Pine Street.

Employees driving carts, especially those with common golf cart keys, should secure them behind locked gates or away from public roads and toward the exterior of campus.

Report any information about this or any crime to Campus Safety at 864-597-4911.

Laura H. Corbin
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From: **Corbin, Laura H.** CorbinLH@wofford.edu
Subject: UPDATE: PHOTO INCLUDED; CRIME REPORT FROM CAMPUS SAFETY: Theft of leased golf cart
Date: July 28, 2017 at 3:26 PM
To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu



BELOW IS A PHOTOGRAPH OF THE SUSPECTS IN THE THEFT OF THE GOLF CART ON WEDNESDAY, JULY 26.



Wofford College Campus Community:

Campus Safety received the report today (Friday, July 28) of the theft of a leased golf cart following Wednesday night's event in Gibbs Stadium. Staff parked the white, six-passenger cart with a GCS sticker front on the front row of the Cumming Street Parking Lot at 2:04 p.m. on Wednesday, July 26. Cameras show two adult white males take the cart at 10:07 p.m. and drive it out of the lot and down Cumming Street toward Pine Street.

Employees driving carts, especially those with common golf cart keys, should secure them behind locked gates or away from public roads and toward the exterior of campus.

Report any information about this or any crime to Campus Safety at 864-597-4911.

From: WoffordNews WoffordNews@Wofford.Edu

Subject: ALERT FROM CAMPUS SAFETY: Campus Drive closed due to downed tree

Date: July 28, 2017 at 4:10 PM

To: Wofford Staff and Faculty WoffordStaff@Wofford.Edu, Wofford Students WoffordStudents@Wofford.Edu

W

Campus Community:

Campus Drive is CLOSED due to a downed tree near DuPre Administration Building. Crews are working to clear the area. Please be aware of other downed limbs on campus. We will notify campus when Campus Drive is reopened.

Laura H. Corbin
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